

**Town of Estancia**  
**Regular Meeting of the Board of Trustees**  
**Monday, July 1, 2019 immediately following Public Hearing**  
**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**Minutes**

**Invocation and Pledge of Allegiance**

**The meeting was called to order at 6:38pm and Roll Call was taken:**

**Trustee Lovato – Present**  
**Trustee Sedillo- Present**  
**Trustee Chavez- Present**  
**Trustee Hall- Present**  
**Mayor Dial – Present**

**1.0 Approval/Disapproval of Agenda – Action Item**

**ACTION TAKEN:** Trustee Chavez made a motion to approve the July 1, 2019 Regular meeting agenda as written. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

**2.0 Discussion/Approval of the June 17, 2019 Regular Meeting Minutes – Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the June 17 Regular Meeting minutes. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

**3.0 Discussion/Approval of the July 1, 2019 Bill List – Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the July 1, 2019 Bill list. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

**No Public Comment**

**New Business**

**4.0 Department Updates:**

**Police/Animal Control** had no update for this meeting.

**Fire-** Volunteer Fire Chief Chris Wolonsky said that his department was working on projects with target software solutions. He expressed concern about the lack of volunteer response.

**Library** had no update for this meeting.

**Maintenance-** Public Works Supervisor Guy Bernal said he was waiting for the go-ahead to order some new supplies as many of their old ones are worn out. He said they were doing work at the pond, along with their normal daily activities. Trustee Hall commended the Mayor, Guy and his team on the work they were doing at the pond.

**Administration-** Clerk Michelle Jones presented the following written update:

1. Our 3<sup>rd</sup> qtr quarterly report was approved by DFA, as was our Interim budget. I will have a completed 4<sup>th</sup> qtr quarterly report and Final FY20 budget for your approval at our next meeting.

2. We will begin monthly Safety talks this month.
  3. I scheduled Paul Pino for Old Timers Day
  4. We will continue to work on Caselle pre-work
- 5.0 **Approval of Resolution 2019-13 Approving Amendments to Chapter IX of the Town Ordinance- specifically amending 9-1-5 Billing Date: Due Date: Late Charge, 9-1-6 Collection of Unpaid and Overdue Charges, and 9-1-7 Discontinuance of Service Action Item- Roll Call Vote ACTION TAKEN:** Trustee Sedillo made a motion to amend Chapter IX of the Town ordinance to remove the rates from the ordinance, to reflect the new utility bill due date of the 15<sup>th</sup> of the month, to update the late fee percentage to 1.5% of the bill amount, to change the delinquent bill shut off date to the 25<sup>th</sup> of each month, and to remove “handling charges” from the ordinance. This change will begin with the October 2019 bills. Trustee Hall seconded the motion. Roll Call Vote: Trustee Lovato- Yes, Trustee Sedillo- Yes, Trustee Chavez- Yes, Trustee Hall-Yes. **MOTION CARRIED**
- 6.0 **Discussion/Approval of stipends for Volunteer Firefighters/EMTs- Action Item** Volunteer Fire Chief Chris Wolonsky expressed concern about the recent lack of volunteer response to calls. Chief Wolonsky asked if he could reinstate stipends- \$10 per transport. He will submit for stipends once a month and he will ask the volunteers if they want stipends. **ACTION TAKEN:** Trustee Hall made a motion to reinstate stipends for transports- \$10.00 per transport. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**
- 7.0 **Discussion/Approval of Contract with Dennis Engineering for NMDOT Coop project- Action Item** Deputy Clerk Michelle Dunlap explained to the board that this contract is attached to the recent NMDOT project. The amount of the Coop funding is \$133,631.00 and the amount of this agreement is \$26,667.92. **ACTION TAKEN:** Trustee Sedillo made a motion to approve the contract with Dennis Engineering for the NMDOT Coop Project SP-5-19. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**
- 8.0 **Approval of Resolution 2019-14 for NMDOT Road Coop Match Waiver-Action Item- Roll Call Vote** This resolution is part of the request for next years Coop match waiver. Currently, the match for next years Coop project is \$ 19,769.00. **ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2019-14 NMDOT Coop Match Waiver. Trustee Chavez seconded the motion. Roll Call Vote: Trustee Lovato- Yes, Trustee Sedillo- Yes, Trustee Chavez- Yes, Trustee Hall-Yes. **MOTION CARRIED**
- 9.0 **Discussion/Approval of Mayor Dial’s Chief of Police/Police Officer Appointment- Action Item** Mayor Dial and an interview committee have interviewed an individual for a police officer position. The Mayor is requesting approval of his appointment of this individual to our police department. **ACTION TAKEN:** Trustee Hall made a motion to approve Mayor Dial’s appointment of a current applicant for Police Officer- Grade 8, Level 2. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**
- 10.0 **Discussion/Approval of Contract for Consulting Services with Precision Accounting, LLC – Action Item** Clerk Michelle Jones requests approval of a consulting contract with Precision Accounting for assistance with maintaining our asset listing and other accounting assistance that may be needed. **ACTION TAKEN:** Trustee Hall made a motion to approve the contract for consulting services between the Town of Estancia and Precision Accounting, LLC. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

**11.0 Discussion/Approval of YCC project- Action Item** The proposed YCC project was discussed at the last meeting and consists of improvements to the Punkin Chunkin field. Trustee Chavez submitted a drawing of improvements that will be the primary guide for developing the project. It will consist of covers for bleachers, vendor areas with covers and possibly tables, and a possible fence. **ACTION TAKEN:** Trustee Chavez made a motion to approve the current YCC project: Improvements to the Punkin Chunkin field. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

**12.0 Discussion/Approval of MOUs between Estancia Police Department and Corecivic of Tennessee, LLC – Action Item** Mayor Dial explained that these MOUs were in place when the prison was open previously and need to be renewed now that the prison will be opening. **ACTION TAKEN:** Trustee Lovato made a motion to approve the MOUs between the Estancia Police Department and Corecivic Tennessee, LLC. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

**13.0 Mayor/Council:**

**Trustee Hall** asked about activity he has seen on Berkshire Road. It's possible that hemp will be grown there. The property being talked about is outside our municipality. Trustee Hall suggests that we should try to work with the County at some point to repair the road there.

**Trustee Chavez** has no update for this meeting.

**Trustee Sedillo** took this opportunity to thank everyone for working together so well to get things done for the Town.

**Trustee Lovato** thanked the Town for their quick response in hiring an officer. He thanked the Fire Chief for his efforts to get more volunteer involvement.

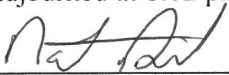
**Mayor Dial** made the following comments:

- We need to appoint a new representative to the MR RTPO.
- He talked to Art Swenka about concerns about keeping our water in the basin. Mayor Dial will continue to keep us updated on this very important issue.
- He submitted paperwork to the County concerning selling the fairgrounds.
- He is working on updating the new asset list with the matching tax id numbers.
- He will be visiting with the new Estancia Superintendent tomorrow at 10:00am.

**Adjournment**

Trustee Lovato made a motion to adjourn the meeting. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED.**

The meeting adjourned at 8:02 pm.

Approved: 

Date: 7/15/19

Attest: 

Date: 7/15/19